

PUBLIC SAFETY COMMITTEE

January 24, 2011

5:30 p.m.

Courthouse

MINUTES:

MEMBERS PRESENT:

Commissioner Trey Gooch
Commissioner Tiffany Jones
Commissioner Allen McAdoo
Commissioner Robert Peay
Commissioner Doug Shafer
Commissioner Matt Young
Commissioner Gary Farley, C

OTHERS PRESENT:

Ernest Burgess Bernard Salandy
Lynn Duke Joe Russell
Dan Goode Mike Nunley
Tim Hooker Tracy Hill
Larry Farley Melissa Stinson
Robert Arnold Dana Blair
Scott Miller Becky Shelton

Chairman Farley presided and called the meeting to order at 5:30 p.m. with all members being present at that time.

MINUTES:

"Commissioner Shafer moved, seconded by Commissioner Gooch, to approve the minutes of the last meeting as mailed. This motion passed unanimously by acclamation."

Chairman Farley first advised with the approval of the Committee reports and budgets will be received from EMA, PAWS, Juvenile Detention, Ambulance Service, OSHA and Fire & Rescue at the February 28 meeting.

Reports and budgets will be received from Correctional Work Center, Juvenile Court (Judge Scott-Davenport), District Attorney and Domestic Violence at a special called meeting March 3. Both meetings to convene at 5:30 p.m.

The presentation of the Sheriff's budget will be scheduled later.

LaVERGNE RESCUE SQUAD REPORT:

Dana Blair presented the LaVergne Rescue Squad report for the use and information of the Committee. Following discussion,

"Commissioner Young moved, seconded by Commissioner Jones, to approve the LaVergne Rescue Squad report as presented. This motion passed unanimously by acclamation."

AMBULANCE SERVICE REPORT:

Mike Nunley presented the Ambulance Service report for the use and information of the Committee. Following discussion,

"Commissioner Jones moved, seconded by Commissioner Peay, to approve the Ambulance Service report as presented. This motion passed unanimously by acclamation."

Mr. Nunley next presented proposed budget amendments of \$11,032 increase to Account #118-48130 (Contributions) and Account #118-55130-196 (In-Service Training); \$8,968 increase to Account #118-48130 (Contributions) with \$8,330 increase to Account #118-55130-169 (Part Time Personnel), \$517 to Account #118-55130-201 (Social Security) and \$121 to Account #118-55130-212 (Employer Medicare). Following discussion,

"Commissioner Peay moved, seconded by Commissioner Young, to approve the budget amendments of \$11,032 increase to Account #118-48130 (Contributions) and Account #118-55130-196 (In-Service Training); \$8,968 increase to Account #118-48130 (Contributions) with \$8,330 increase to Account #118-55130-169 (Part Time Personnel), \$517

to Account #118-55130-201 (Social Security) and \$121 to Account #118-55130-212 (Employer Medicare). This motion passed unanimously by roll call vote."

Mr. Nunley next presented a proposed budget amendment of \$100,000 increase to Account #118-43120 (Patient Charges) and Account #118-55130-399 (Other Contracted Services) to recognize additional revenue that will be received from the third party billing contractor. Following discussion,

"Commissioner Shafter moved, seconded by Commissioner Jones, to approve the budget amendment of \$100,000 increase to Account #118-43120 (Patient Charges) and Account #118-55130-399 (Other Contracted Services). This motion passed unanimously by roll call vote."

PAWS REPORT:

Tracy Hill presented the PAWS report for the use and information of the Committee. Following discussion,

"Commissioner Jones moved, seconded by Commissioner Gooch, to approve the PAWS report as presented. This motion passed unanimously by acclamation."

Chairman Farley requested a public service announcement regarding leash laws be considered for Channel 19.

CORRECTIONAL WORK CENTER REPORT:

Bernard Salandy presented the Correctional Work Center report for the use and information of the Committee. Following discussion,

"Commissioner Shafer moved, seconded by Commissioner Peay, to approve the Correctional Work Center report as presented. This motion passed unanimously by acclamation."

COUNTY FIRE/RESCUE DEPARTMENT:

Larry Farley next presented the County Fire/Rescue Department report for the use and information of the Committee. Following discussion,

"Commissioner Gooch moved, seconded by Commissioner Jones, to approve the County Fire/Rescue Department report as presented. This motion passed unanimously by acclamation."

EMERGENCY MANAGEMENT AGENCY REPORT:

Tim Hooker presented the Emergency Management Agency report for the use and information of the Committee advising Federal approval for the Rutherford County Hazard Mitigation Plan Update has been received. Additionally, there will be a \$275,000 increase in the 2008 URASI grant for communications which has to be spent this fiscal year. Following discussion,

"Commissioner Jones moved, seconded by Commissioner Gooch, to approve the Emergency Management Agency report as presented. This motion passed unanimously by acclamation."

DRUG COURT REPORT:

No report was presented at this time.

JUVENILE DETENTION REPORT:

Lynn Duke presented the Juvenile Detention report for the use and information of the Committee. Following discussion,

"Commissioner Jones moved, seconded by Commissioner Gooch, to approve the Juvenile Detention report as presented. This motion passed unanimously by acclamation."

OSHA REPORT:

Dan Goode and Melissa Stinson presented the OSHA report for the use and information of the Committee including OSHA Form 300A. Following discussion,

"Commissioner Jones moved, seconded by Commissioner Gooch, to approve the OSHA report as presented. This motion passed unanimously by acclamation."

The Committee was advised TOSHA inspected the Sheriff's Department and Solid Waste Department and found only one non-serious violation due to something being left in front of an electrical panel which was corrected.

The Committee was advised the County adopted a Resolution to Establish an Occupational Safety and Health Program, Devise Rules and Regulations, and to Provide for a Director and the Implementation of Such Program June, 2002. TOSHA requires this Resolution be updated every five years. There will be no changes to the Resolution as previously adopted except for the date, County Mayor and County Clerk's names. The Resolution essentially says the County has a safety program and is committed to safety. Following discussion,

"Commissioner Peay moved, seconded by Commissioner Young, to update the Resolution to Establish an Occupational Safety and Health Program, Devise Rules and Regulations and to Provide for a Director and the Implementation of Such Program originally adopted June, 2002. This motion passed unanimously by acclamation."

The Committee was next presented a proposed change to the OJI program being advised the Insurance Department continually revisits the OJI program and they have identified that the process in which the Insurance Department receives information can be improved. The change requires the injured employee report the incident to the Insurance Department rather than the Supervisor. The Insurance Department will notify the Supervisor and be proactive in trying to get the hazard rectified if possible. Another change increases death benefits. Following discussion,

"Commissioner Gooch moved, seconded by Commissioner Peay, to approve amendments to the OJI program including #3 under Rules, Death and Loss Reporting sections. This motion passed unanimously by acclamation."

The Committee inquired if accident reports could be submitted online as well as on paper. Mr. Goode advised a voice mail message for notification is satisfactory. Reporting an accident is merely notifying the department and it does not have to be written. Mr. Goode advised online reporting can be looked into.

SHERIFF'S DEPARTMENT REPORT:

Sheriff Robert Arnold and Joe Russell presented the Sheriff's Department report for the use and information of the Committee first presenting proposed budget amendments of \$50,000 from

Account #54210-189 (Detn. Salaries) to Account #54210-187 (Detn. Overtime); \$9,000 from Account #54110-189 (Salaries) to Account 54110-718 (New Vehicles); \$10,000 from Account #54110-201 (Social Security) to Account #54210-354 (Extraditions); \$2,500 from Account #54110-201 (Social Security) to 54210-499 (Other Sup/Mat); \$10,000 from Account #54110-205 (Emp Insurance) to Account #54210-441 (Pris.Cloth/Bed); \$25,000 from Account #54110-187 (Overtime) to Account #54110-196 (In-service Train); \$50,000 from Account #54110-187 (Overtime) to Account #54110-451 (Uniforms); \$100,000 from Account #54110-189 (Salaries) to Account #54210-335 (Rep/MaintBldg); \$5,000 from Account #54110-189 (Salaries) to Account #54110-499 (Other Sup/Mat) and \$10,000 from Account #54110-189 (Salaries) to Account #54110-435 (Other Supplies). Mr. Russell advised half the year is over so they have some indication of what needs to be moved. Additionally comp time buyouts have been

done. The Committee was advised the budget amendment for uniforms is to begin changing from polyester uniforms to a cotton/poly blend as polyester uniforms will melt into the skin and the cotton/poly blend is more resistant to heat. Following discussion,

"Commissioner Jones moved, seconded by Commissioner Shafer, to approve the budget amendments of \$50,000 from Account #54210-189 (Detn. Salaries) to Account #54210-187 (Detn. Overtime); \$9,000 from Account #54110-189 (Salaries) to Account 54110-718 (New Vehicles); \$10,000 from Account #54110-201 (Social Security) to Account #54210-354 (Extraditions); \$2,500 from Account #54110-201 (Social Security) to 54210-499 (Other Sup/Mat); \$10,000 from Account #54110-205 (Emp Insurance) to Account #54210-441 (Pris.Cloth/Bed); \$25,000 from Account #54110-187 (Overtime) to Account #54110-196 (In-service Train); \$50,000 from Account #54110-187 (Overtime) to Account #54110-451 (Uniforms); \$100,000 from Account #54110-189 (Salaries) to Account #54210-335 (Rep/MaintBldg); \$5,000 from Account #54110-189 (Salaries) to Account #54110-499 (Other Sup/Mat) and \$10,000 from Account #54110-189 (Salaries) to Account #54110-435 (Other Supplies). This motion passed unanimously by roll call vote."

Sheriff Arnold next provided for the information of the Committee a memorandum on position number rank increases on positions being promoted resulting in an annual impact of \$23,280 without benefits to correct some payroll inequities.

Sheriff Arnold advised they have started doing DUI blood draws at the jail which are done within 30 to 45 minutes of the arrival at the jail. This is a trial period and Dr. Rudd is not currently charging the County for this service. Sheriff Arnold advised he hoped to have legislation presented to provide funding for this work.

The Committee next reviewed the line item report.

"Commissioner Gooch moved, seconded by Commissioner Jones, to approve the line item report as presented. This motion passed unanimously by acclamation."

Mayor Burgess suggested the Sheriff's Department budget could be reviewed at the regular March Committee meeting and this was approved.

Commissioner Young advised he had received calls suggesting the veterinary position at PAWS be made the Director with an increase in the salary and an Assistant Director be employed. This would essentially be the same money as the current Director and proposed Veterinary. Mayor Burgess advised there is the thought process that a Veterinary wants to be in the healing field and not in administration. Commissioner Peay advised the Huntsville, Alabama animal shelter is

set up with a Veterinary as Director and the Mayor may want to call them.

There appearing to be no further business to come before the Committee, Chairman Farley declared the meeting adjourned at 7:17 p.m.

GARY FARLEY, Chairman